

GETTING STARTED

Get started with BizFlow

Create your BizFlow account, confirm your email, and sign in on your phone and on the web — one account, one set of records.

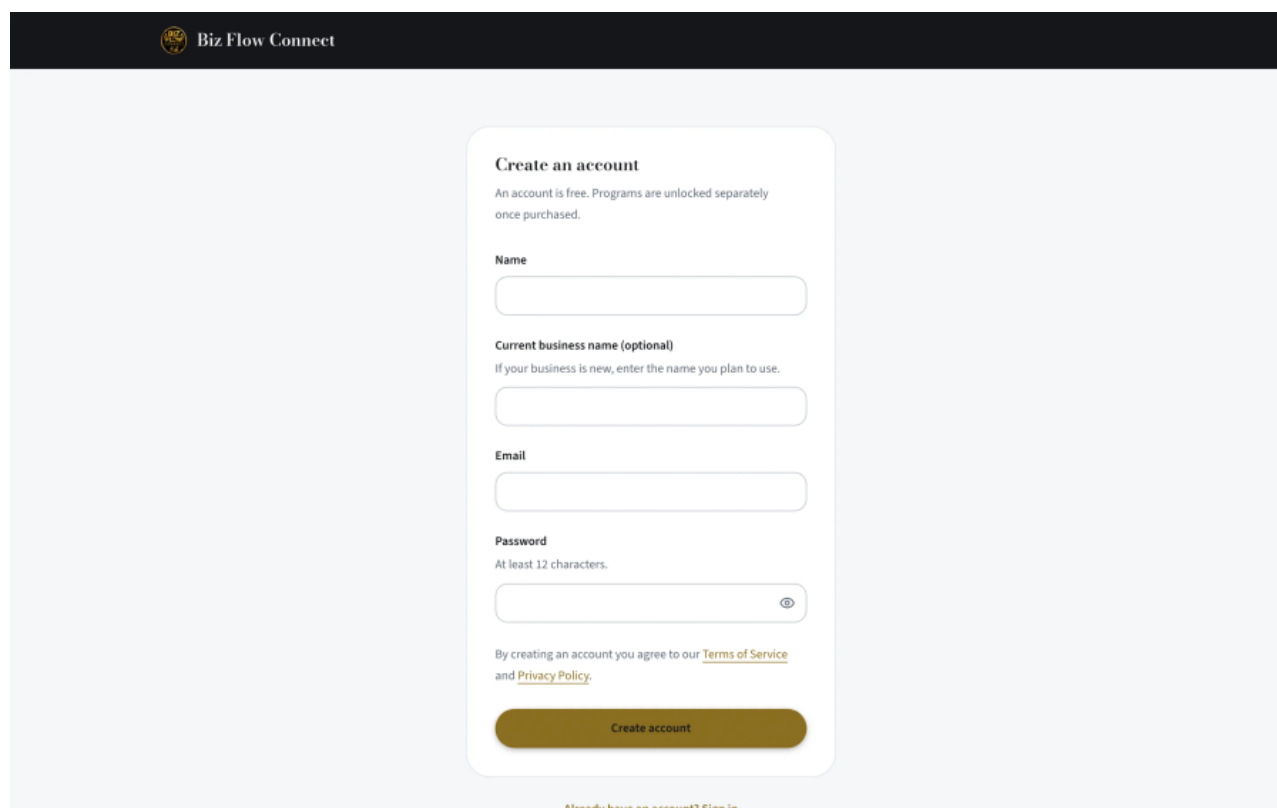
<https://bizflowconnection.net/guides/getting-started>

1. Create your account

Open the app and tap "Create account" (or register on the website — it is the same account). Enter your name, your business name if you have one, your email, and a password of at least 12 characters.

TIP

Length matters more than symbols — a short phrase you will remember beats a scramble you will not.



The screenshot shows the 'Create an account' form within the Biz Flow Connect app. The form is centered on a light blue background. At the top, the Biz Flow Connect logo is visible. The form itself is a white card with rounded corners. It contains the following fields and text:

- Create an account** (Section Header)
- An account is free. Programs are unlocked separately once purchased.
- Name** (Label) followed by a text input field.
- Current business name (optional)** (Label) followed by a text input field. Below this field is a small note: If your business is new, enter the name you plan to use.
- Email** (Label) followed by a text input field.
- Password** (Label) followed by a text input field. Below this field is a small note: At least 12 characters.
- Below the password field, there is a line of text: By creating an account you agree to our [Terms of Service](#) and [Privacy Policy](#).
- A large, dark blue button labeled **Create account**.
- At the bottom of the card, there is a link: Already have an account? Sign in.

2. Confirm your email

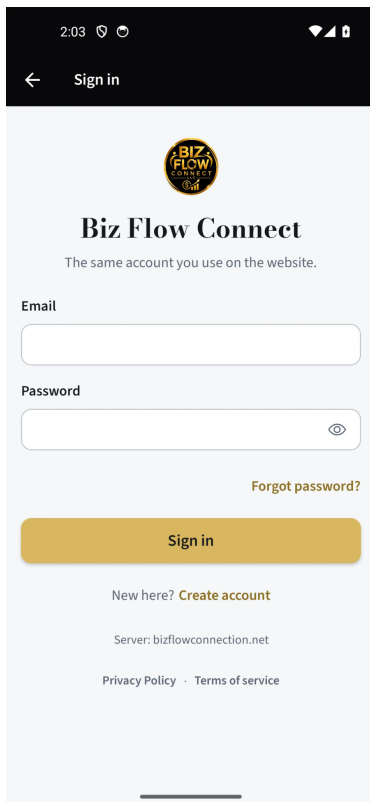
A confirmation link lands in your inbox and expires in one hour. Click it, then come back to the app.

3. Sign in on your phone

Tap "Sign in" and enter the email and password you just created. If your account holds more than one business, pick the one you are recording for.

WARNING

Plans are purchased on the website, not in the app — if the app says your plan is missing or lapsed, tap the Plan row under the More tab to open the plans page.



2:03

← Sign in



Biz Flow Connect

The same account you use on the website.

Email

Password

[Forgot password?](#)

Sign in

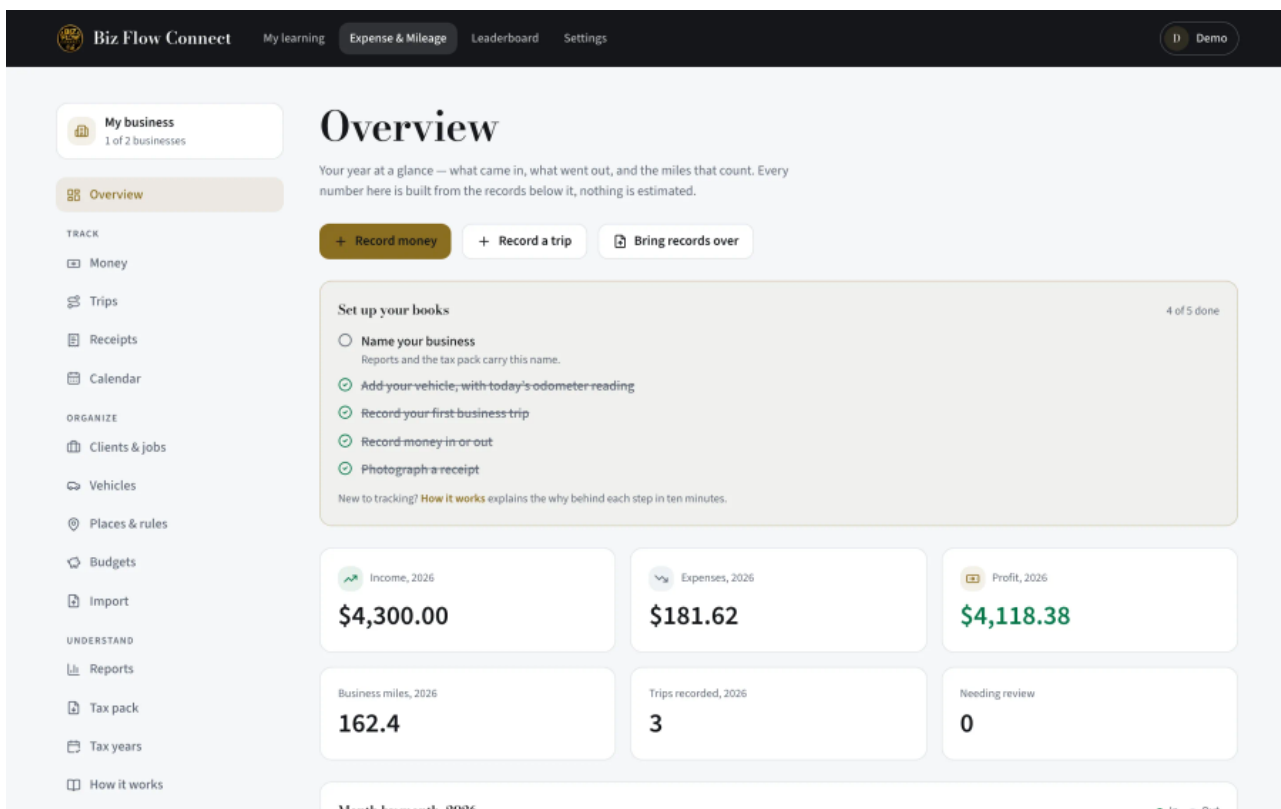
New here? [Create account](#)

Server: bizflowconnection.net

[Privacy Policy](#) · [Terms of service](#)

4. Sign in on the web

Go to bizflowconnection.net, sign in with the same email, and open your account's Expense & Mileage app. The Overview page shows the same records your phone holds.



Biz Flow Connect My learning **Expense & Mileage** Leaderboard Settings Demo

My business
1 of 2 businesses

Overview

TRACK

- Money
- Trips
- Receipts
- Calendar

ORGANIZE

- Clients & jobs
- Vehicles
- Places & rules
- Budgets
- Import

UNDERSTAND

- Reports
- Tax pack
- Tax years
- How it works

Overview

Your year at a glance — what came in, what went out, and the miles that count. Every number here is built from the records below it, nothing is estimated.

[+ Record money](#) [+ Record a trip](#) [Bring records over](#)

Set up your books 4 of 5 done

- ☐ Name your business
Reports and the tax pack carry this name.
- ☒ Add your vehicle, with today's odometer reading
- ☒ Record your first business trip
- ☒ Record money in or out
- ☒ Photograph a receipt

New to tracking? [How it works](#) explains the why behind each step in ten minutes.

Income, 2026 \$4,300.00	Expenses, 2026 \$181.62	Profit, 2026 \$4,118.38
Business miles, 2026 162.4	Trips recorded, 2026 3	Needing review 0

Month by month: 90%

5. Take the tour

The first time the app opens, a short walkthrough introduces each tab. You can replay it any time from the More tab under "How it works".